



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

REQUEST FOR QUOTATION (RFQ)

<p>_____ Name of Company</p> <p>_____ Complete Company Address</p>	<p>Date: <u>February 23, 2022</u></p> <p>RFQ No.: <u>22-02-020</u></p> <p>PR No.: <u>2022-02-0054</u></p> <p>ABC: <u>P 396,000.00</u></p> <p>PHILGEPS Ref. No.: <u>8466563</u></p>
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To Whom It May Concern:

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than February 28, 2022 at 12:00 pm to the address listed above.

GENERAL CONDITIONS

1. All entries must be typewritten and legible;
2. Bidders must submit certificate of PHILGEPS Registration; or
3. Bidders must submit necessary business permits (SEC, LGU, DTL, CDA, etc.);
4. Place this RFQ in a sealed envelope and type the following details on the face of the envelope:

Your Company Name
RFQ No.:
PR No.:
PHILGEPS Reference No.:

5. Delivery period must be at least within seven (7) calendar days upon receipt of the Notice of Award (indicated the days of delivery in the Bidder's Certificate)
6. Item/s delivered must have warranties for unit replacements, parts, labor or other services;
7. Price validity shall be for a period of three (3) months;
8. Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract (ABC);
9. Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery requirements before the issuance of check payment;
10. Failure to comply with these conditions shall mean disqualification of your bid proposal.

ANTONIO P. FAUSTINO JR.
 BAC Chairperson

PLEASE QUOTE: **PER LOT / PER ITEM**

ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX			
				FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
				Unit Price	Total Price	Yes	No
	Day 1						
	Meals (AM Snacks, Buffet Lunch, PM Snacks, Buffet Dinner)						
1	AM Snacks - Arroz Caldo & Canned Pine Apple Juice	60	pax				
2	Lunch - Crab & Corn Soup, Fried Fish, Pinakbet, Chicken, Rice, Dessert & Water with fresh lemon.	60	pax				
3	PM Snacks - Ham & Cheese Sandwich & Water with fresh lemon.	60	pax				
4	Dinner - Crab & Corn Soup, Fried Fish, Caldereta, Chicken, Rice, Dessert & Water with fresh lemon.	60	pax				





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ITEM NO.	ITEM DESCRIPTION (Item Name & Technical Specifications)	QTY.	UNIT	FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
				Unit Price	Total Price	Yes	No
	Day 2						
	Meals (AM Snacks, Buffet Lunch, PM Snacks, Buffet Dinner)						
6	Complimentary Hotel Breakfast	60	pax	-	-		
7	AM Snacks - Suman with Caramel Sauce, roasted peanuts & Hot Choco	60	pax				
8	Lunch - Crab & Corn Soup, Stir-fry Sitaw, Pork-chop, Chicken, coffee jelly & water with fresh lemon	60	pax				
9	PM Snacks - Ensaymada, roasted peanuts & water with fresh lemon	60	pax				
10	Dinner - Mush Room Soup, Fried Fish, Afritada, Chicken, Rice, Dessert & Water with fresh lemon.	60	pax				
	Day 3						
	Meals (AM Snacks, Lunch, PM Snacks)						
11	Complimentary Hotel Breakfast	60	pax	-	-		
12	AM Snacks - Bihon Guisado, roasted peanuts & Hot Calamansi Juice	60	pax				
13	Lunch - Pork Sinigang, Chicken, Chopseuy, fresh banana & water with fresh lemon	60	pax				
14	PM Snacks - Ensaymada, roasted peanuts & water with fresh lemon	60	pax				
	Package Inclusion: Training Hall with classroom type tables & chairs for (70 pax), 2 wireless microphone and quality sound system, 2 LCD Projector, Complimentary food for 2pax, Free-Flowing coffee, Free-Flowing water with fresh lemon and 4x3 ft. Tarpaulin						
TOTAL							



Brgy. Potol, Tayabas City
 (042) 710-0329 or (042) 785-9615

tayabas.city@deped.gov.ph
 https://depeditayabas.com/



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				FINANCIAL PROPOSAL (Indicate the Price Offer)		TECHNICAL PROPOSAL (Indicate Brand/Model Offer)	
				Unit Price	Total Price	Yes	No
Date of Event		March 2-4, 2022					
Purpose		SUPPLY AND DELIVERY OF FOOD FOR THE DIVISION SEMINAR- WORKSHOP ON FY 2023 BUDGET PREPARATION					

SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in _____ days from receipts of the Notice of Award.

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

 Authorized Representative

 Signature over Printed Name

 Company Tel./Fax/Mobile No.

 Company Tax Identification No. (TIN)

 Date



Brgy. Potoi, Tayabas City
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<https://depedtayabas.com/>